



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes Thursday, September 22, 2022

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:00 p.m. on Thursday, September 22, 2022 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Shiloh Newman	Vice President	Present
Commissioner Matt Womack	Treasurer	Present
Commissioner Larry Sartin	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present

2. Safety awareness

The Fire Chief commented that the moisture from recent rain is temporary and it will be dry again and the wildland fire threat will continue. He reminded everyone that defensible space is needed on your property.

3. Public comment

None.

CONSENT

4. Approve the minutes of the Thursday, August, 2022 Regular Session

5. Approve the August 2022 Financial Report

6. Approve the August 2022 Investment Report

7. Approve expenditures over \$2,000

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Shiloh Newman, Vice President
Chief Financial Officer Smith

MOTION: Approve Consent Items 4-7 as presented.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin, Assistant Treasurer
SECONDER: Commissioner Jessica Clinton, Secretary
AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

14. Update, discuss and/or take appropriate action on Managed Asset Portfolio Program (MAPP) Fiduciary Oversight and Reporting Services Agreement

Members of the Board heard from:
Commissioner Matt Womack, Treasurer
Chief Financial Officer Smith
Chris Jamail, TCG Representative

MOTION: Approve Managed Asset Portfolio Program (MAPP) Fiduciary Oversight and Reporting Services Agreement and authorizes the Board President to sign the agreement.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Matt Womack, Treasurer
SECONDER: Commissioner Shiloh Newman, Vice President
AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

8. Update and approve Reserve Transfers

Members of the Board heard from:
Chief Financial Officer Smith

MOTION: Approve the transfer of \$4,116,994 to the Texpool investment reserve account as presented.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Jessica Clinton, Secretary
SECONDER: Commissioner Larry Sartin, Assistant Treasurer
AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

MOTION: Assign the following:
1. an additional \$645,000 of reserves to the District's operations reserve, and
2. an additional \$7,752,878 of reserves to the District's capital acquisition reserve.

RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Matt Womack, Treasurer
SECONDER: Commissioner Jessica Clinton, Secretary
AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

MOTION: Commit the following:

1. an additional \$122,939 of reserves to the District’s earned sick time liability reserve, and
2. a release of \$15,300 of reserves from the District’s earned vacation liability reserve, and
3. a release of \$4,388,523 of reserves from the District’s net pension liability reserve.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Shiloh Newman, Vice President

SECONDER: Commissioner Jessica Clinton, Secretary

AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

9. Update, discuss and approve the Fiscal Year 2023 10-Year Financial Plan and Capital Improvement Plan

Members of the Board heard from:
 Commissioner Paula S. Barr, President
 Commissioner Shiloh Newman, Vice President
 Fire Chief Abbott
 Chief Financial Officer Smith

MOTION: Approve the Fiscal Year 2023 10-Year Financial Plan and Capital Improvement Plan as presented.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Matt Womack, Treasurer

SECONDER: Commissioner Larry Sartin, Assistant Treasurer

AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

10. Update, discuss and adopt the Fiscal Year 2023 Budget

Members of the Board heard from:
 Chief Financial Officer Smith

MOTION: Adopt the Fiscal Year 2023 Budget as presented.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Matt Womack, Treasurer

SECONDER: Commissioner Larry Sartin, Assistant Treasurer

AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

16. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.071: Consult with attorneys – Regarding any matters in this agenda

- C. Tex Govt. Code §551.071: Consults with attorneys – Regarding personnel procedures update
- D. Tex Govt. Code §551.072: Deliberation about real property

RESULT: NO ACTION TAKEN

11. Update, discuss and take appropriate action on setting the ad valorem tax rates for 2022

- Set 2022 tax rate for Maintenance and Operations
- Set 2022 tax rate for Debt Service
- Set total tax rate for 2022
- Record Vote

Members of the Board heard from:
Commissioner Paula S. Barr, President
Chief Financial Officer Smith

MOTION: Move that the property tax rate be increased by the adoption of a tax rate of \$0.0867 for each hundred dollars (\$100) of taxable value, which is effectively a 3.34% increase in the tax rate. Such tax rate is allocated \$0.0846 per \$100 valuation of the appraised property within the boundaries of the District for Maintenance and Operations. And \$0.0021 per \$100 valuation of the appraised property within the boundaries of the District for Debt Service as provided in the proposed Resolution to be signed by the Board President.

RESULT: APPROVED (UNANIMOUS)

MOVER: Commissioner Matt Womack, Treasurer

SECONDER: Commissioner Larry Sartin, Assistant Treasurer

AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

12. Resolution to approve, adopt and order the ad valorem tax rates for 2022

- Record Vote

Members of the Board heard from:
Chief Financial Officer Smith

MOTION: Approve Resolution 2022-01 to approve, adopt and order the ad valorem tax rates for 2022.

RESULT: APPROVED (UNANIMOUS)

MOVER: Commissioner Jessica Clinton, Secretary

SECONDER: Commissioner Shiloh Newman, Vice President

AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

13. Update, discuss and take appropriate action on revocation of Texas Emergency Services Retirement System (TESRS) Plan

Members of the Board heard from:
Fire Chief Abbott
Chief Financial Officer Smith

RESULT: DISCUSSED

15. Update, discuss and take appropriate action on Financing Resolutions

Members of the Board heard from:
Commissioner Paula S. Barr, President
Chief Financial Officer Smith

RESULT: DISCUSSED

17. Update, discuss and/or take appropriate action on personnel procedures

RESULT: NO ACTION TAKEN

18. Update, discuss and/or take appropriate action on acquisition of real property

Members of the Board heard from:
Fire Chief Abbott
Chief Financial Officer Smith

RESULT: DISCUSSED

19. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Update, discuss and/or take appropriate action on Citizen's Education Forum (CEF) and Citizen's Advisory Committee (CAC)

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: DISCUSSED

20. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

RESULT: TABLED

21. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities

Members of the Board heard from:

Commissioner Paula S. Barr, President

RESULT: DISCUSSED

22. Fire Chief comments

Members of the Board heard from:
Fire Chief Abbott
Assistant Fire Chief Trubee

RESULT: DISCUSSED

23. Commissioners interests and future agenda items

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

10-27-2022

Date of Approval



Jessica Clinton, Secretary