



**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Regular Session Minutes**  
**Thursday, October 24, 2024**

**1. Call to Order**

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Newman at 4:00 p.m. on Thursday, October 24, 2024 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Shiloh Newman	President	Present
Commissioner Larry Sartin	Vice President	Present
Commissioner Matt Womack	Treasurer	Present
Commissioner Jessica Clinton	Secretary-Asst. Treasurer	Present
Commissioner Paula S. Barr	Board Member	Present

**2. Safety awareness**

*Fire Chief Abbott spoke on the wildfire danger and everyone should be aware of dryness of vegetation.*

**3. Public comment**

*None presented.*

**4. Personnel recognition**

*Assistant Fire Marshal Ryan Smith introduced new Deputy Fire Marshal Jared Defoore to the Board of Commissioners and staff.*

**CONSENT**

**5. Approve the minutes of the Thursday, September 26, 2024 Public Hearing and Regular Session**

**6. Approve the September 2024 Investment Report**

**7. Approve expenditures over \$2,000**

**MOTION:** Approve Consent Items 5-7 as presented.

**RESULT:**       **APPROVED (UNANIMOUS)**  
**MOVER:**       Commissioner Larry Sartin, Vice President  
**SECONDER:**   Commissioner Matt Womack, Treasurer  
**AYES:**         Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton, Paula S. Barr

**8. Update, discuss and/or take appropriate action on agreement between Travis County Emergency Services District No. 6 and legislative educational consultant**

Members of the Board heard from:  
Commissioner Shiloh Newman  
Commissioner Larry Sartin  
Commissioner Paula S. Barr  
Fire Chief Abbott

**RESULT:**       **DISCUSSED**

**9. Executive Session (No public discussion on these items)**

*The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.*

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.074: Personnel matters – Adjustment of non-CBA personnel salary grade ranges
- C. Tex Govt. Code §551.074: Personnel matters – Fire Chief – Annual review/evaluation, compensation package adjustment and employment agreement
- D. Tex Govt. Code §551.071: Consult with attorneys – Regarding grievance
- E. Tex Govt. Code §551.071: Consult with attorneys – Regarding any matters on this agenda

**RESULT:**       **NO ACTION TAKEN**

**10. Discuss and/or take appropriate action on adjustment of non-CBA personnel salary grade ranges**

Members of the Board heard from:  
Chief Financial Officer Smith

**MOTION:**       Approve the non-CBA employee salary grade range adjustments to 2.4%.  
**RESULT:**       **APPROVED (UNANIMOUS)**  
**MOVER:**       Commissioner Paula S. Barr, Board Member  
**SECONDER:**   Commissioner Larry Sartin, Vice President  
**AYES:**         Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton, Paula S. Barr

**11. Update, discuss and/or take appropriate action on Fire Chief’s annual review/evaluation, compensation package adjustment and employment agreement**

Members of the Board heard from:  
Chief Human Resource Officer Deeny

**RESULT: DISCUSSED**

**12. Update, discuss and/or take appropriate action regarding grievance**

Members of the Board heard from:  
Fire Chief Abbott

**RESULT: NO ACTION TAKEN**

**13. Update, discuss and/or take appropriate action on an Interlocal Cooperation Agreement by and between the City of Bee Cave and the District for the Construction Phase of the Joint Facilities Project**

Members of the Board heard from:  
Commissioner Shiloh Newman  
Commissioner Paula S. Barr  
Chief Financial Officer Smith

**MOTION:** Approve the Interlocal Cooperation Agreement by and between the City of Bee Cave and the District for the Construction Phase of the Joint Facilities Project.

**RESULT: APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Larry Sartin, Vice President

**SECONDER:** Commissioner Paula S. Barr, Board Member

**AYES:** Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton, Paula S. Barr

**14. Update and/or discuss ongoing District construction projects**

Members of the Board heard from:  
Commissioner Shiloh Newman  
Chief Financial Officer Smith

**RESULT: DISCUSSED**

**15. Update, discuss and/or take appropriate action on Board Educational Sub-Committees’ work**

- Update, discuss and/or take appropriate action on Legislative Strategic Plan

Members of the Board heard from:  
Fire Chief Abbott

**RESULT: DISCUSSED**

- Update, discuss and/or take appropriate action on Community Advisory Committee

Members of the Board heard from:  
Fire Chief Abbott

**RESULT: DISCUSSED**

**16. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)**

Members of the Board heard from:  
Fire Chief Abbott

**RESULT: DISCUSSED**

**17. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)**

- Commissioner training opportunities

Members of the Board heard from:  
Commissioner Paula S. Barr

**RESULT: DISCUSSED**

**18. Fire Chief's Report**

Members of the Board heard from:  
Fire Chief Abbott  
Assistant Fire Chief Prather

**RESULT: DISCUSSED**

**19. Commissioners interests and future agenda items**

Members of the Board heard from:  
Commissioner Shiloh Newman

**RESULT: DISCUSSED**

**ADJOURN**

**Approved by the Board of Commissioners:**

11-21-2024

\_\_\_\_\_  
Date of Approval

*Jessica Clinton*

\_\_\_\_\_  
Jessica Clinton, Secretary-Assistant Treasurer