



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

### Regular Session Minutes Thursday, November 21, 2024

#### **1. Call to Order**

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Newman at 4:03 p.m. on Thursday, November 24, 2024 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Shiloh Newman	President	Present
Commissioner Larry Sartin	Vice President	Present
Commissioner Matt Womack	Treasurer	Absent
Commissioner Jessica Clinton	Secretary-Asst. Treasurer	Present
Commissioner Paula S. Barr	Board Member	Absent

#### **2. Safety awareness**

*Fire Chief Abbott spoke on the danger of fried turkey fires with Thanksgiving approaching. He said make sure your turkey is thawed well before frying.*

#### **3. Public comment**

*None presented.*

#### **4. Personnel recognition**

*Assistant Fire Chief/Fire Marshal Trubee announced that Lake Travis Fire Rescue was honored with the Platinum Excellent Award by the Texas Fire Marshals' Association (TXFMA). Additionally, Assistant Fire Marshal Smith was awarded the Roscoe Gibson Award. Smith was also elected to the TXFMA Executive Board as the second Vice President.*

#### **CONSENT**

#### **5. Approve the minutes of the Thursday, October, 2024 Regular Session**

#### **6. Approve the October 2024 Investment Report**

**7. Approve expenditures over \$2,000**

**MOTION:** Approve Consent Items 5-7 as presented.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Larry Sartin, Vice President  
**SECONDER:** Commissioner Jessica Clinton, Assistant Treasurer/Secretary  
**AYES:** Shiloh Newman, Larry Sartin, Jessica Clinton  
**ABSENT:** Matt Womack, Paula S. Barr

**8. Update, discuss and/or take appropriate action on agreement between Travis County Emergency Services District No. 6 and legislative educational consultant**

Members of the Board heard from:  
Fire Chief Abbott

**RESULT: DISCUSSED**

**11. Update and/or discuss ongoing District construction projects**

Members of the Board heard from:  
Chief Financial Officer Smith

**RESULT: DISCUSSED**

**12. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work**

- Update, discuss and/or take appropriate action on Legislative Strategic Plan

Members of the Board heard from:  
Commissioner Shiloh Newman  
Commissioner Larry Sartin  
Fire Chief Abbott

**RESULT: DISCUSSED**

- Update, discuss and/or take appropriate action on Community Advisory Committee

Members of the Board heard from:  
Fire Chief Abbott

**RESULT: DISCUSSED**

**13. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)**

Members of the Board heard from:  
Commissioner Shiloh Newman  
Fire Chief Abbott

**RESULT: DISCUSSED**

**14. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)**

- Commissioner training opportunities
- 2025 SAFE-D Annual Conference, February 5-8, 2025, Kalahari Resort and Convention Center, Round Rock

Members of the Board heard from:  
Commissioner Shiloh Newman  
Fire Chief Abbott

**RESULT: DISCUSSED**

**15. Fire Chief's Report**

Members of the Board heard from:  
Commissioner Shiloh Newman  
Commissioner Larry Sartin  
Fire Chief Abbott

**RESULT: DISCUSSED**

**9. Executive Session (No public discussion on these items)**

*The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.*

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.074: Personnel matters – Fire Chief – Annual review/evaluation, compensation package adjustment and employment agreement
- C. Tex Govt. Code §551.071: Consult with attorneys – Regarding any matters on this agenda

**RESULT: NO ACTION TAKEN**

**10. Update, discuss and/or take appropriate action on Fire Chief's annual review/evaluation, compensation package adjustment and employment agreement**

Members of the Board heard from:  
Commissioner Shiloh Newman  
Commissioner Larry Sartin

Chief Human Resource Officer Deeny

**16. Commissioners interests and future agenda items**

Members of the Board heard from:  
Commissioner Shiloh Newman  
Chief Financial Officer Smith

**RESULT: DISCUSSED**

**ADJOURN**

**Approved by the Board of Commissioners:**

12-19-2024

\_\_\_\_\_  
Date of Approval

*Jessica Clinton*

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Jessica Clinton, Secretary-Assistant Treasurer