



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

### Regular Session Minutes Thursday, January 23, 2025

#### **1. Call to Order**

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Newman at 4:00 p.m. on Thursday, January 23, 2025 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Shiloh Newman	President	Present
Commissioner Larry Sartin	Vice President	Present
Commissioner Matt Womack	Treasurer	Present
Commissioner Jessica Clinton	Secretary-Asst. Treasurer	Present
Commissioner Angela Grossman	Board Member	Present

#### **2. Safety awareness**

*Fire Chief Abbott spoke on heating and fireplace safety as we have responded to 2 chimney fires in the past few weeks. Tax season is a good time to consolidate important documents in order to grab and go if emergencies occur. Dustin Dunn continues to receive requests for risk assessments from the community.*

#### **3. Public comment**

*None presented.*

#### **4. Personnel recognition**

*Chief Financial Officer Smith introduced the District's new Senior Accountant, Natalie Robertson.*

#### **5. Administer Oath of Office to reappoint commissioner and newly appointed commissioner**

*Re-appointed Commissioner Shiloh Newman retook the oath of office. Board President Shiloh Newman administered the oath of office to newly-appointed commissioner Angela Grossman.*

**CONSENT**

**6. Approve the minutes of the Thursday, December 19, 2024 Regular Session**

**7. Approve the December 2024 Financial Report**

**8. Approve the December 2024 Investment Report**

**9. Approve expenditures over \$2,000**

**MOTION:** Approve Consent Items 5-9 as presented.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Larry Sartin, Vice President

**SECONDER:** Commissioner Matt Womack, Treasurer

**AYES:** Shiloh Newman, Larry Sartin, Jessica Clinton, Matt Womack, Angela Grossman

**10. Update, discuss and/or take appropriate action on agreement between Travis County Emergency Services District No. 6 and legislative educational consultant**

Members of the Board heard from:

Fire Chief Abbott

**RESULT:** **DISCUSSED**

**11. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work**

- Update, discuss and/or take appropriate action on Legislative Strategic Plan

Members of the Board heard from:

Fire Chief Abbott

**RESULT:** **DISCUSSED**

- Update, discuss and/or take appropriate action on Community Advisory Committee

Members of the Board heard from:

Fire Chief Abbott

**RESULT:** **DISCUSSED**

**12. Executive Session (No public discussion on these items)**

*The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.*

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.071: Consult with attorneys – Regarding any matters on this agenda

**RESULT: NO EXECUTIVE SESSION NEEDED**

**13. Update, discuss and/or take appropriate action to amend the District’s Fee Schedule**

Members of the Board heard from:  
Commissioner Larry Sartin  
Commissioner Angela Grossman  
Fire Chief Abbott  
Assistant Fire Chief/Fire Marshal Trubee

**MOTION:** Approve amendment to District’s Fee Schedule to become effective January 23, 2025  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jessica Clinton, Assistant Treasurer/Secretary  
**SECONDER:** Commissioner Matt Womack, Treasurer  
**AYES:** Shiloh Newman, Larry Sartin, Jessica Clinton, Matt Womack, Angela Grossman

**14. Update and/or discuss ongoing District construction projects**

Members of the Board heard from:  
Fire Chief Abbott  
Chief Financial Officer Smith

**RESULT: DISCUSSED**

**15. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)**

Members of the Board heard from:  
Commissioner Larry Sartin  
Fire Chief Abbott

**RESULT: DISCUSSED**

**16. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)**

- Commissioner training opportunities
- 2025 SAFE-D Annual Conference, February 5-8, 2025, Kalahari Resort and Convention Center, Round Rock

Members of the Board heard from:  
Commissioner Shiloh Newman

Commissioner Larry Sartin  
Chief Financial Officer Smith

**RESULT: DISCUSSED**

**17. Fire Chief's Report**

Members of the Board heard from:  
Commissioner Larry Sartin  
Commissioner Angela Grossman  
Fire Chief Abbott  
Assistant Fire Chief/Fire Marshal Trubee

**RESULT: DISCUSSED**

**18. Commissioners interests and future agenda items**

Members of the Board heard from:  
Chief Financial Officer Smith

**RESULT: DISCUSSED**

**ADJOURN**

**Approved by the Board of Commissioners:**

02-26-2025

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Date of Approval

*Jessica Clinton*

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Jessica Clinton, Secretary-Assistant Treasurer